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SEPT 21, 1994

NPSPAC RRC MINUTES

Meeting called to order at 13:40 PM with the following members, alternates, and guests in attendance;

Kevin Kearns		Zone 2
Duncan Stewart		" "
Jon Wiswell		" "
Jay Morrison	Alternate	" "
Larry Mowrey	Alternate	
Dean Heistand	Alternate	" "
Gerald Sherman		Zone 5
Bob Wentworth		Zone 6
Wayne Wantland		Eastside Coordinator
Alan Hull		Wash State Representative
Allan Josue		Wash State Alternate
Fred Radovich	Guest	Motorola, Inc.
Jim Evans	"	Wash State Dept of Corrections
Larry Gardiner	"	" " " "
John Slomnicki	"	King County DAD

Minutes of the June meeting were accepted as written.

OLD BUSINESS: Kevin passed around copies of the Regional 43 NPSPAC Plan as revised and approved.

Copies of the proposed revisions to the Procedures Document required by the new plan were handed out for review and comment

There was discussion on whether state wide agencies, such as Wash State Dept of Transportation (WSDOT), and Dept of Corrections (DOC), have to go through the full procedures process to add another site to their system. One suggestion was for the application packages be mailed to the Technical Committee for review. A telephone poll vote of Technical Committee Members would be sufficient to approve of a new application from those agencies. The RRC Chair would then advise the Committee as a whole of the action taken.

Wayne Wantland expressed a desire that the total committee receive the package so they are aware of the application. A member may know of a problem in his region that the Technical Committee may not know about. Wayne also felt that any variance from the procedures only apply to WSDOT and DOC.

Concern was expressed by some members present that a simple quorum of the RRC could add administrative procedures or change the application procedures at any meeting. It was the opinion of the group that this would not happen due to the performance history of the RRC and the restrictions in our by-laws and Region 43 Plan. Historically, the RRC has a record of careful deliberation and debate on any rule or procedure change.

There was also discussion that the applications are being mailed to the RRC Chair and not the appropriate Frequency Advisor as the Procedures require.

After thorough discussion, Wayne made a motion that the appropriate Frequency Advisor receive the application packages for distribution. In all cases 11 application packages must be received for distribution, but in the case of WSDOT and DOC only, an administrative action will allow the Technical Committee to review and recommend action by telephone poll of its members. The RRC Chair will be notified of the recommendation and will advise the Committee as a whole of the action taken. Gerald Sherman seconded the motion. Motion carried.

There being no other concerns with the proposed revisions to the procedures Jon Wiswell motioned that the Procedures be accepted, Bob Wentworth seconded. Motion passed. Kevin will print and distribute the approved Procedures ASAP.

The new plan and revised procedures will be uploaded to the APCO and WWCIC bulletin boards as another method of getting the information to agencies and people concerned with 800 MHz licensing issues.

NEW BUSINESS: Kevin discussed the APCO and FCC rules for licensing the National and Statewide Mutual Aid channels. The National Mutual Aid Channels are licensed without a fee charge. State-wide mutual aid channels are coordinated by APCO at a reduced rate. It was suggested that we petition the APCO President Elect to drop the coordination fee when agencies apply for Statewide Mutual Aid Channels. After further discussion no action was taken.

APPLICATION REVIEW: WSP application submitted during the June RRC meeting was incomplete. WSP was going to submit supporting documentation but nothing has been received to date.

Wayne motioned that Kevin write a letter to WSP stating we haven't received the information and that they have until Oct 30, 1994 to respond. If documents have not arrived by Oct 30, the application will be dropped from consideration. They can reapply during the next filing period if they wish to do so. Motion was seconded by Bob Wentworth. Motion carried, Kevin will write the letter.

WSDOT applications: The most recent group of applications was withdrawn from consideration due to some obvious mistakes in a few of the application packages and a misunderstanding by RRC members of what appeared to be dual applications for the same sites.

Alan clarified what appeared to be a duplication was the fact that APCO requires applications for new licenses or modifications of existing licenses not have a combination of NPSPAC and slow growth 806 channels on the same 574 form. What appeared to be duplicates of already approved applications were in effect attempting to separate the NPSPAC frequencies unto new 574 forms.

In the future the WSDOT applications will be handled in the manner discussed and approved earlier in these minutes.

DOC application: Applications with 574 forms and FDR-3 forms listing only NPSPAC channels already approved for use by DOC can be handled in the same manner as WSDOT applications. Applications requesting additional channels will need to be filed in accordance with the plan.

Fred Radovich of Motorola discussed several issues concerning existing and proposed frequency allocations to individual DOC institutions. The points of interest are as follows;

Airway Heights: The RRC has approved an application for a 3 channel conventional system with ITAC-1 as the Mutual Aid Channel. In order for the DOC system to be standard as much as possible on a statewide basis ITAC-1 should be changed to ITAC-3. This change will be approved when application is submitted.

McNeil Island: The RRC has approved a trunked system for McNeil Island. Due to a lack of financing DOC is requesting that this license be modified to a conventional system. When the system was originally licensed ICALL was licensed as the Mutual Aid Channel to be used at the secondary site. When the license is changed to a conventional system, the DOC is requesting that ITAC-3 be licensed at the main site and that an additional ITAC channel be licensed at the secondary site. Discussion and agreement that an ITAC channel will be assigned and the licensed as approved for modification when submitted.

Monroe Facility: Fred Radovich stated that Monroe is a large facility with a large quantity of portable radios. He is requesting a channel in addition to the 3 statewide channels that DOC is licensed to use. The RRC recommended submitting the application for the 3 DOC channels with a blank space for the fourth frequency. The RRC will research and assign a non-interfering frequency to be used at the Monroe site when the application is reviewed.

Jon Wiswell questioned whether there are other institutions which will require 4 channels. Only Monroe and Walla Walla will likely require the 4th channel immediately, but McNeil may require an additional channel in the future. Jon asked if trunking had been considered at those 2 sites. Jim Evans, and Larry Gardiner of DOC stated that trunking is desired but funding prohibits initial installation as trunking systems. Jon reiterated that frequencies are scarce and that trunking is a much more efficient use of the resource.

Wayne Wantland recommended that when the Technical Committee is researching the 4th frequency for Monroe to keep in mind that the Walla Walla facility will also require a 4th channel, possibly a channel can be found that can be used at both prisons.

All issues concerning DOC applications will be addressed when the applications are reviewed.

OTHER BUSINESS AND GOOD OF THE ORDER: A letter from CENCOM, the combined 9-1-1 Center in Kitsap County, was read into the record Kitsap County Police and Fire Agencies are requesting a moratorium on the licensing of 800 MHz NPSPEC channels reserved for Kitsap County. They have completed a feasibility study and have a consultant on board designing a radio system which will utilize all of the NPSPEC channels reserved for them.

No action was taken on the letter at this time because the window application requirement in the revised Region 43 plan will provide a minimum of 6 months before applications will be considered by the RRC. The RRC will revisit this issue, if requested, at that time.

There being no other business, meeting was adjourned at 1600 PM