

MINUTES
NPSPAC Region 43 Regional Review Committee
December 19, 2001
1400 to 1600
Conference Call Meeting at 206-205-1111

1. Roll Call and Introductions

The meeting began at 1400 hours with the following Committee members and alternates participating in the call:

Ken Gustafson – Zone 1
Tom Samuelson – Zone 1
Kevin Kearns – Zone 2 (Chair)
Rick Lazo – Zone 3
John Fleckenstein – Zone 4
Tom Deccio – Zone 5
Bob Wentworth – Zone 6 (Vice-Chair)
Alan Hull – State Agencies
Pat Buller – APCO Westside Frequency Advisor
Wayne Wantland – APCO Eastside Frequency Advisor

The following additional individuals participated as well:

Zohre Zandi – Community Transit
John Jenkins – Day Wireless for Community Transit
Sam Desue – Community Transit
Spencer Bahner – SERS
Mark McDermott – SERS
Steve Taylor – Tacoma
Joe Bartlett – Tacoma
Catharine Hall – Tacoma
Joel Harrington – Region 35 Chair
Fred Radovich – Motorola

Since the Secretary was unable to attend the call, the Chair took the minutes of the meeting.

2. Agenda Modifications

An item was added to the Agenda regarding implementation of interoperability channels in Community Transit mobile and portable radios. They needed to clarify which channels they needed to have in their radios and which radios they should be in. Their questions were answered and they will get this work underway.

3. Approval of Minutes of October 17, 2000

Bob Wentworth made a Motion, 2nd by Alan Hull, to approve the minutes of October 17, 2000. The Minutes were Approved.

4. Applications For Review and Action – Prior to the meeting the Chair circulated a discussion memo summarizing key elements and issues in the following applications.

- **Clark County**
The issues described in the discussion memo were discussed. Pat Buller made a Motion, 2nd by Wayne Wantland, to approve the Clark County application. The Motion Passed.
- **Washington County Oregon**
The issues described in the discussion memo were discussed. WSDOT indicated that they don't currently plan to use Channel 602 in the Vancouver area so no problems should arise from Washington County's use. Alan Hull made a Motion, 2nd by Ken Gustafson, to approve the Washington County application. The Motion Passed.
- **Clackamas County Oregon**
The issues described in the discussion memo were discussed. Joel Harrington advised that Region 35 does not yet have a formal application from Clackamas County for these channels. To a certain degree, this was an informational process to determine if these particular channels would meet Region 43 approval. No formal action was taken, but Region 43 concerns are now on record as Region 35 moves forward to consider channel needs of Clackamas County.
- **WSDOT**
WSDOT's applications were basically in two batches. The first batch was discussed. Bob Wentworth made a Motion, 2nd by Rick Lazo, to approve the Hopkins Hill, Newport Shed, Striped Peak, Orchards, and Dry Hollow applications, with Channel 695 deleted on the Orchards application. WSDOT had no objection to this modification. The Motion Passed.

The second batch of applications was principally made up of applications to place channels assigned in the Plan to various counties on the WSDOT system. This would increase WSDOT's capacity to allow them to carry more traffic in those areas and to allow those counties to operate radios on the WSDOT system. It would also allow these counties to use the WSDOT system as an alternate communications tool during large-scale emergencies or disasters. Considerable discussion followed.

- It was noted that both King and Snohomish counties had previously sent letters to the Committee requesting consideration be given to alternate channel assignment plans to allow increased channel availability in these urban counties. Some of the WSDOT applications would put assigned but unused channels in neighboring rural counties on the air at WSDOT sites and preclude their ability to be reused in the urban counties.
- It was also noted that the counties where the channels are assigned would not really be putting a 1:100 loading on these channels once they were on the air. WSDOT noted that they have adequate loading across the full system to justify the total aggregate number of channels they would have even with these channels added to the count.
- It was also noted that if these rural counties were to want to do something with their assigned channels in the future, they'd be precluded since the channels would be integrated into the WSDOT system. It was noted that the channels could be removed from the WSDOT system and deployed in alternate technologies if that's what the county wanted to do.

It seemed clear that a consensus view would not be reached in a single round of discussion. Ken Gustafson made a Motion, 2nd by Bob Wentworth, to Table the item. The Motion Passed.

The second batch of applications also contained an application for Klaloch. After review of the information in the discussion memo, Wayne Wantland made a Motion, 2nd by Pat Buller, to approve this application. The Motion Passed.

- **City of Tacoma**

The Tacoma application and information were reviewed. It was noted that the Committee would need to see the 25 dBu contour before it was sure no adjacent-channel problems existed, but it appeared they did not based on previous documents filed with the Committee. Tacoma agreed to send these. Pat Buller made a Motion, 2nd by bob Wentworth, to approve Tacoma's application pending the Chair receiving and distributing the 25 dBu contours and confirmation of no adjacent-channel concerns. The Motion Passed.

- **WSAFC**

The Chair was authorized to send a letter to WSAFC confirming Plan elements with regard to implementing temporary low-power interoperability repeaters.

5. Plan Re-Write Sub-Committee – Spencer Bahner

Spencer advised that no progress had yet been made on getting a draft re-write together. Work will get underway after the first of the year. Prior to the meeting the Chair circulated a second discussion memo in which he outlined several modification he feels are needed to the Plan, the Application Review Procedures, and the By-Laws. These will be the topic of several conference call meetings in early 2002.

6. Discussion on the Implementation of Interoperability Repeater – Jon Wiswell

Work on this topic has not gotten underway yet. It will begin after the first of the year.

7. Zone 2 Representation - Chair

The Zone 2 representatives had been requested to convene a meeting of Zone 2 eligible agencies to re-elect representatives from the Zone. This has not yet been accomplished. The Chair will work with the other Zone 2 reps to make sure this happens early in 2002.

8. Simplex on Guard Channel Guidelines – Chair

The Chair had been requested to re-edit and circulate the guidelines for approving simplex uses of Guard channels. These guidelines were distributed with the discussion memo. Alan Hull made a Motion, 2nd by Ken Gustafson, to confirm that these written guidelines accurately reflect the discussions and decisions of the October 17, 2000 meeting. The Motion Passed.

9. APCO Project 39 Status Update - Chair

The Chair provided a brief overview of the APCO Project 39 effort to document interference issues to public safety systems in the 800 MHz band. APCO has a Project 39 web site where further information can be found. http://www.apco911.org/afc/project_39/p39.htm

10. Other Items/Good of the Order

It was decided that the following schedule would be used to guide 2002 activities:

- January 9th Conference Call meeting at 0900 for review and discussion of possible Plan, By-Laws and Procedures revisions, and set the April meeting date and location.
- February 13th Conference Call meeting at 0900 to approve Procedure changes (so applicants could use these procedures for Spring filing window applications), and discuss final edits to the Plan and By-Laws.

- March – Applicants file Spring window applications and formal notices go out regarding an April meeting to consider Plan and By-Laws changes.
- April meeting (designated as an “annual meeting”) to approve the Plan modifications for transmittal to the FCC, approve By-Laws changes that would become effective after FCC approval of the Plan modification, and normal Spring window application reviews.
- October meeting (as the new annual meeting under the modified Plan and By-Laws) to hold elections and conduct normal Fall window application reviews.

11. Adjourn

Being no further business to come before the Committee, the meeting adjourned at 1610.