

BY-LAWS
of the
NATIONAL PUBLIC SAFETY PLANNING AND ADVISORY COMMITTEE'S
REGION 43 REVIEW COMMITTEE

As Revised December 15, 1993

PURPOSE

As mandated by the Region 43 NPSPAC Plan, the Regional Review Committee will be established for the purpose of; reviewing applications and plans for radio systems, conducting an annual system implementation review, making action recommendations to the Commission, resolving inter-regional problems, reviewing and recommending modifications and amendments to the plan, and to exercise general oversight of the plan.

ELIGIBILITY FOR MEMBERSHIP

To be eligible for membership on the Committee, an individual shall be an active employee of a Part 90 eligible jurisdiction.

The Committee shall number 11 members consisting of a duly elected representative from zones 1,3,4,5,6, the East and West side Frequency Coordinators, 3 members from zone 2, and one member selected by State agencies to insure State representation on the Committee.

It shall be the responsibility of the individual zones and State agencies to elect representatives to the Regional Review Committee and hold a meeting a minimum of once every two years to select a new representative or reaffirm their existing representative.

All zones are encouraged to elect alternate representatives. Duly elected alternate representatives are encouraged to attend any and all meetings and will have voting rights in the absence of the primary representative.

Should any of the positions on the Committee not be filled, the Chair shall ask the affected zone (or the State) to select another person to represent them on the Committee. If there is no response, the Chair will write letters to the most prominent agencies within the zone once a year, notifying them of their zone's lack of participation and the possible consequences thereof.

OFFICERS

The Officers of the Committee shall be active members of the Committee and their terms of Office shall be:

Chairperson -- 1 year term -- In the event the Chair is vacated the Vice-chair shall assume the duties of the Chair for the remainder of the term.

Vice-chair -- 1 year term -- In the event the Vice-chair is vacated, the Committee shall elect a replacement for the remainder of the term at their next meeting.

Secretary -- 1 year -- In the event the Secretary position is vacated, the Chair will appoint a replacement for the remainder of the term.

ELECTION OF OFFICERS

Officers for the Regional Review Committee shall be nominated from the floor and elected by a majority vote of the members present at the designated annual meeting of the Committee. Elections will be held as required to fulfill terms of office as described in the Officers section of these by-laws.

GENERAL DUTIES OF OFFICERS

Chairperson

Call and conduct meetings of the Committee.

Presentation of Committee decisions or representation of the Committee before public or official bodies, by oral or written statements.

Conduct elections as defined in these By-laws.

Coordinate the proceedings of the Committee in the execution of its duties.

Appoint sup-committees as needed.

Communicate with and coordinate activities of the Vice-chair and the Secretary.

Vice-chair

In the absence of the Chair, fulfill the duties of that role.

Secretary

Record and distribute minutes of meetings of the Committee.

Coordinate the distribution of documents related to the activities of the Committee.

Maintain and distribute a roster of the Committee membership including names, addresses, phone numbers and FAX numbers.

Maintain the official and historical records of significance of the Committee.

MEETINGS

The Committee shall hold a designated annual meeting. The specific date, time and place of this meeting shall be established by the Chair with the concurrence of the Committee.

To ensure that the Committee conducts its business in a timely manner, additional meetings will be called by the Chair. To encourage participation by representatives of all zones, meetings should be held in as central a location as possible.

SUB-COMMITTEES

Sub-committees will be appointed by the Chair and delegated to work on projects as needed with approval of the Committee.

AMENDMENTS

Any proposed amendments to the Region 43 NPSPAC Plan, or to these by-laws, may be presented to the committee with a statement of reasons for the amendment, by mail or at a regularly scheduled meeting. Adoption of the amendment shall be decided by a true majority vote of the Committee at next designated annual meeting. A true majority vote of the Committee is hereby defined as a vote of more than fifty percent (50%) of the total committee membership.

VOTING

A quorum shall be defined as a majority of the Committee membership. All matters before the Committee, with the exception of amendments to these By-laws or the Region 43 NPSPAC Plan, shall be decided by a simple majority vote of a quorum membership at any meeting of the Committee.

OPERATING PROCEDURES

To accomplish the goals of the Region 43 NPSPAC Plan the Committee shall develop such written procedures as necessary to conduct its business in an efficient and timely manner. These procedures may be adopted and amended by the Committee.

ADOPTION

These By-laws were originally adopted by the Region 43 NPSPAC Regional Review Committee at their convening meeting held on November 6, 1991 in Ellensburg, Washington, and subsequently modified at a designated annual meeting held on December 15, 1993 in Ellensburg, Washington.

Kevin Kearns, Chairperson

Duncan Stewart, Secretary