

MINUTES
NCC Region 43 700 MHz Regional Planning Committee
March 27, 2002
1000 to 1500
Port of Seattle, Pier 69, Conference Room 2DEast

1. Roll Call and Introductions

The meeting was called to order by Kevin Kearns at approximately 1015. The following individuals attended the meeting:

Spencer Bahner	Dean Heistand
Kevin Kearns	Alan Hull
Bob Wentworth	Alan Josue
Gary Amundson	Kris McGowan
Bruce Branlund	Fred Radovich
Dave Brush	Emory Washington
Julie Chen	Joe Bartlett
John Gallagher	Tom Samuelson
Dennis Hausman	Ken Gustafson
Dean Heistand	Rick Lazo

2. Agenda Modifications - None

3. Approval of Minutes of October 30, 2001 and January 30, 2002 and February 20, 2002

On a Motion by Dennis Hausman, 2nd by Alan Hull, the October 30th 2001 Minutes were approved.

On a Motion by Alan Josue, 2nd by Bob Wentworth, the January 30, 2002 Minutes were approved.

On a Motion by Bob Wentworth, 2nd by Dennis Hausman, the February 20, 2002 Minutes were approved.

4. Election of Officers

There was opening discussion on the ability of Voting Members present to even take action today on election issues. The Section 2.9 of the Bylaws states that "All voting members in attendance at a meeting of record shall constitute a quorum." They

also state in Section 2.10 "When a quorum is present at any meeting, a majority of the votes properly cast by voting members present shall decide any question, including election to any office, unless otherwise provided by law or these bylaws." It was agreed by consensus of all present that the three Voting Members present at the meeting could indeed act today. There was also consensus that those members would not vote until there had been discussion among the full group present and that their votes would reflect the consensus of the full group.

Bob Wentworth made a Motion, 2nd by Spencer Bahner, to Amend Section 3.1 of the Bylaws to read "The officers of the Regional Committee shall be chairman, vice-chairman, treasurer, secretary and such other officers, if any, as the voting members may determine. Officers shall be ~~voting members~~ a representative of an eligible entity and if not a voting member shall become a voting member within 30 days of nomination." The Motion Passed on a 3 to 0 vote.

The group then discussed the Officer positions and the individuals who have expressed an interest in serving in Officer roles. A consensus was reached on the following:

Chair – Kevin Kearns
Vice-Chair – Clark Palmer
Secretary – Alan Hull
Treasurer – Spencer Bahner

On a Motion by Spencer Bahner, 2nd by Bob Wentworth, these Officers were elected on a 3 to 0 vote.

5. Information Updates

Kevin Kearns reported on several issues:

- We now have a Web site up and running at www.region43.org. This is being maintained on King County servers by King County staff. As staff time allows additional content will be posted to the site. Suggestions for site improvements and content should be directed to Kevin.
- Listserv – Kevin has determined that we can run a RPC listserv on King County's listserve platform. Considerable work was done to allow the email address of the list to reflect the "region43.org" identity, but this turned out to not be technically possible. If we use the King County listserve platform, our list mailing identity would be region43700mhz@metrokc.gov. The other alternative would be to establish a list on the YahooGroups site. Since some entities are having increased security concerns about allowing access to sites like Yahoo from government facilities, the consensus was that using the King County listserve platform was acceptable. Kevin will get the list set up and get subscription information circulated.
- NPSTC Planning Support Funding – Kevin has been in communication with the NPSTC National Support Office and has been able to secure the RPC support funding of \$2,500. Spencer Bahner will be establishing an account for the RPC

and getting this money deposited so we can begin using it to support the activities of the Committee. The main use of the funds will be to cover the cost of one or two individuals going to the NLECTC in Colorado for CAPRAD training. This is train-the-trainer training that will allow the individual(s) we send to not only access and use the CAPRAD database in support of our planning work but to also train a couple more individuals on the Committee so we have depth and backup.

- 6. Work Program for 2002** – The following potential work program was discussed. Since a draft document is not yet developed, we will need to shift this sequence down one or two meetings. This will put us completing the plan somewhere near the end of the 1st quarter of 2003 or early in the 2nd quarter. We will continue to hold our meetings on alternating sides of the State to allow broadest participation.
- March 27th meeting (Westside) - Debate and discussion on a straw-horse document
 - May 29th meeting (Eastside) - Approval of a final draft for vetting among eligible entities in the Region
 - July 31st meeting (Westside) - Debate and work out final edits based on input from Region-wide comments
 - September 25th meeting (Eastside) - Vote out a final document to send to the FCC for approval
 - November 20th meeting (Westside) - Celebrate FCC approval of our plan (or further work on issues they reject)

Dennis Hausman provided an update on the work being done to get the SIEC up and operational. They will be meeting on June 6th and one of the topics of discussion will be their role in leading the development of the Interpretability section of the Plan and then administering the Interoperability channels identified in the Plan. Any individuals interested in participating in the SIEC process are encouraged to contact Dennis at Dennish@dis.wa.gov to get further information.

- 7. Education/Outreach Committee – There was no discussion on this item**
- Identification of a Chair
 - Establishment of a work program

8. Drafting Committee Review of Draft Plan Document

Spencer Bahner reported that a draft for our Plan has not yet been developed. He did receive some comments and input from the Port of Seattle and the State Department of Natural Resources. He is also reviewing the Southern California document and will be watching for other Regions that get early drafts together. The final version of the NCC Guidelines document should be a big help to getting our initial Plan drafted, so deferring on constructing an initial draft is likely not a negative.

9. Other Items/Good of the Order

There was a brief general information discussion about the FCC proceeding on allocation of spectrum in the 4.9 GHz band to public safety. There was also a discussion about a letter TIA has sent to the FCC regarding interference concerns in the 700 MHz band. These and similar issues are being monitored and tracked by various members and further information will be circulated as necessary.

10. Adjourn

The Meeting adjourned at approximately 1200