

BYLAWS OF THE REGION 43 700 MHz REGIONAL PLANNING COMMITTEE
Revised January 26, 2005 Concurrent with Plan Adoption

ARTICLE I

NAME & PURPOSE

- 1.1 Name and purpose. The name of the Committee shall be Region 43 Regional Planning Committee (RPC). Its primary purpose is to foster cooperation, planning, development of regional plans and the implementation of these plans in the 700 MHz and 4.9 GHz Public Safety Bands.

ARTICLE II

MEMBERS

For the purpose of this Article, the term "member," unless otherwise specified, refers to both voting and non-voting members.

- 2.1 Number, Election and Qualification. The RPC shall have two classes of members, "voting members" and "non-voting members." New members may be added at any formally called meeting of the RPC.

Voting Members. Voting members shall consist of one official from any non-federal single agency engaged in public safety eligible to hold a license under 47 CFR 90.20, 47 CFR 90.523 or 47 CFR 2.103. Voting members shall be designated in writing to the Chair by an official from the eligible agency who is at least one-level senior in the reporting structure of the agency to the designated voting member.

Except that a single agency shall be allowed no more than one vote for each distinct eligibility category (e.g. police, fire, EMS, highway) within the agency's organization or political jurisdiction. In voting on any issue the individual must identify himself/herself and the agency and eligibility category which he or she represents.

Non-Voting Members. Non-voting members are all others interested in furthering the goals of public safety communications, including vendor representatives.

- 2.2 Tenure. In general, each member shall hold MEMBERSHIP from the date of acceptance until resignation or removal.
- 2.3 Powers and Rights. In addition to such powers and rights as are vested in them by law, or these bylaws, the members shall have such other powers and rights as the membership may determine.

- 2.4 Suspension and Removal. A member may be suspended or removed with cause by vote of a quorum of members present at a meeting of record after reasonable notice and opportunity to be heard. Failure to attend 50% of the meetings held in a calendar year shall be specific cause for removal from the membership.
- 2.5 Resignation. A member may resign by delivering written resignation to the chairman, vice-chairman, treasurer or secretary of the Regional Committee or to a meeting of the members.
- 2.6 Meetings. The RPC will hold regular meetings on the last Wednesday of each odd numbered month at a place designated by the chair.
- 2.7 Special Meetings. Special meetings of the members may be held at any time and at any place within Region 43. Special meetings of the members may be called by the chairman or by the vice-chairman, or in the case of death, absence, incapacity, by any other officer or, upon written application of two or more members.
- 2.8 Call and Notice.
- A. Meetings. Reasonable notice of the time and place of meetings of the members must be given to each member. Such notice need not specify the purpose of a meeting, unless otherwise required by law or these bylaws or unless there is to be considered at the meeting (i) amendments to these bylaws, or (ii) amendments to the Regional Plan, or (iii) removal or suspension of a member who is an officer. This notice will include the minutes of the last meeting, agenda of the next meeting, and specific items that will be voted on.
 - B. Reasonable and sufficient notice. Except as otherwise expressly provided, it shall be reasonable and sufficient notice to a member to send notice by e-mail at least five working days before the meeting, addressed to such member at his or her usual and last known email address, or, to give notice to such member in person or by telephone. Notice of meetings will also be posted on the Region 43 web site (www.region43.org) at least five working days in advance of a meeting.
 - C. Meeting minutes of past meetings will also be posted and maintained on the Region 43 web site www.region43.org
- 2.9 Quorum. All voting members in attendance at a meeting of record shall constitute a quorum.
- 2.10 Action by Vote. Each voting member, representing a particular agency (one vote per agency as defined in Article II, section 2.1) shall have one vote; non-voting members have no right to vote. When a quorum is present at any meeting, a majority of the votes properly cast by voting members present shall decide any question, including election to any office, unless otherwise provided by law or these bylaws.

- 2.11 Alternates to Voting Members. Voting members may vote either in person or by sending a designated alternate to a meeting of record. Any voting member or alternate may cast only one vote. Alternates shall be designated to the Chair, in advance and in writing (email or letter), by the regular voting member, and a voting member is allowed to designate an alternate on a standing basis.

ARTICLE III

OFFICERS AND AGENTS

- 3.1 Number and qualifications. The officers of the RPC shall be chairman, vice-chairman, treasurer, secretary and such other officers, if any, as the voting members may determine. Officers shall be a representative of an eligible entity and if not a voting member shall become a voting member within 30 days of nomination.

- 3.2 Election. The officers shall be elected by the voting members.

- 3.2 Tenure. The officers shall each hold office until their successor, if any, is chosen, or in each case until he or she sooner dies, resigns, is removed or becomes disqualified.

- 3.4 Chairman and Vice Chairman. The chairman shall be the chief executive officer of the RPC and, subject to the control of the voting members, shall have general charge and supervision of the affairs of the RPC, and shall preside at all meetings of the RPC. The Chairman shall also be responsible for maintaining the official records of the RPC, posting those records on the Region 43 web site, and making such records open for inspection by the RPC membership, the public or the FCC.

The Vice Chairman, if any, shall have such duties and powers as the voting members shall determine. The vice-chairman shall have and may exercise all the powers and duties of the chairman during the absence of the chairman or in the event of his or her inability to act.

- 3.5 Treasurer. The treasurer shall be the chief financial officer and the chief accounting officer of the RPC. The treasurer shall be in charge of its financial affairs, funds, and valuable papers and shall keep full and accurate records thereof.
- 3.6 Secretary. The secretary shall record, or cause to be recorded, the minutes of each meeting of record and provide these to the Chairman to be posted on the Region 43 web site and maintained within the official records of the RPC. If the secretary is absent from any meeting of record, a temporary secretary chosen at the meeting shall exercise the duties of the secretary at the meeting.

- 3.7 Suspension or Removal. An officer may be suspended or removed with cause by vote of a majority of the voting members at a meeting of record.
- 3.8 Resignation. An officer may resign by delivering a written resignation to the chairman, vice-chairman, treasurer, or secretary of the Regional Committee. Such resignation shall be effective upon receipt (unless specified to be effective at some other time), and acceptance thereof shall not be necessary to make it effective unless it so states.
- 3.9 Vacancies. If the office of any officer becomes vacant, the voting members may elect a successor. Each such successor shall hold office in accordance with section 3.3.

ARTICLE IV

AMENDMENTS

These bylaws or the Regional Plan may be altered, amended or repealed in whole or in part as outlined in Section 13.1 of the Regional Plan.

ARTICLE V

DISSOLUTION

This Regional Planning Committee may be dissolved by the consent of two-thirds plus one of the quorum at a special meeting called for such purpose. The FCC shall be notified.

ARTICLE VI

RULES OF PROCEDURES

The Conduct of Regional Meetings including without limitation, debate and voting, shall be governed by Robert's Rules of Order, newly revised 1990 edition, ninth edition, Sarah Corbin Robert, Henry M. Robert III, and William J. Evans.

ARTICLE VII

SUBCOMMITTEES

Sub-committees will be appointed by the Chair and delegated to work on projects as needed with approval of the Committee. Sub-committee Chairs shall be Voting Members.